



Data Protection Notice for the Study on the Competitiveness of the EU Engineering Industries and the Impact of Digitalisation (EASME/COSME/2018/030)

The purpose(s) of this processing is to support the analysis of data gathered as part of the Study on the Competitiveness of the EU Engineering Industries and the Impact of Digitalisation (EASME/COSME/2018/030).

No personal data are **mandatory** for the purpose(s) outline above.

The following **non-mandatory** personal data are collected: name, email address and phone number. These data can only be processed based on your explicit prior consent.

Your personal data is processed in accordance with Regulation (EU) No 2018/1725¹ on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

The data controller of the processing operation is the Head of Unit of Unit A.1 “COSME” of the Executive Agency for Small and Medium-sized Enterprises (EASME).

The following **entity/ies process** your personal data on our behalf: The Centre for Strategy and Evaluation Services (CSES), KMU Forschung Austria, IDEA Consult, Prognos AG and Decision Etudes & Conseil.

The legal basis for the processing activities are *Article 5(1)(a) of Regulation EU 2018/1725 because processing is necessary for the performance of a task carried out in the public interest (or in the exercise of official authority vested in the Union institution or body)²; and Article 5(1)(d) of Regulation EU 2018/1725 based on your explicit consent for your non- mandatory personal data indicated above.*

Please note that prior to 03/03/2020, the ID of your computer (i.e. IP address) was collected due to a default setting on the survey tool. These data will not be analysed as part of the above purpose. From 03/03/2020, this feature was disabled and IP addresses are no longer being collected.

The recipients of your personal data will be the Centre for Strategy and Evaluation Services (CSES), KMU Forschung Austria, IDEA Consult, Prognos AG, Decision Etudes & Conseil and EASME and DG GROW staff in charge of the above mentioned service contract. Note that only CSES will receive personal data with regards to the online survey responses, whereas all the organisations mentioned above will receive data with regards to the interview feedback itself. However, this will be anonymised when analysed in the report.

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L295/39 of 21.11.2018).

² Act of Establishment: Commission Implementing Decision C(2013/771/EU) of 17 December 2013 establishing the 'Executive Agency for Small and Medium-sized Enterprises' and repealing Decisions 2004/20/EC and 2007/372/EC and Regulation (EU) no 1287/2013 of the European Parliament and of the Council of 11 December 2013 establishing a Programme for the Competitiveness of the Enterprises and small and medium-sized enterprises (henceforth "COSME") (2014-2020) and repealing Decision No 1639/2006/EC [

Your personal data **will not be transferred** to third countries or international organisations.

The processing of your data will **not include automated decision-making** (such as profiling).

Your personal data will be kept for a maximum period of **15** months from the signature of the contract for this study (June 2019). Personal data will be deleted at the end of this period. However, responses will be kept for audit purposes for up to 24 months (only after having deleted any personally identifiable data).

You have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

If you have **any queries** concerning the processing of your personal data, you may address them to the Head of Unit of Unit A.1 “COSME” of the Executive Agency for Small and Medium-sized Enterprises (EASME) (entity acting as data controller) via: EASME-COSME-ENGINEERING@ec.europa.eu.

You shall have right of recourse at any time to the EASME Data Protection Officer at EASME-DPO@ec.europa.eu and to the European Data Protection Supervisor at <https://edps.europa.eu>.

Version February 2020