

Specific Privacy Statement

Surveys and interviews to assess feedback and satisfaction levels among beneficiaries (principal investigators and host institutions) and applicants, external experts contracted by the Agency and EC officials liaising with the ERCEA to assess the Agency's performance in implementing its mandate and delivering the services required of it in the 2015-2018 period, referred to as "consultation" in the text

1. OBJECTIVE

The objective of this consultation is to obtain the views of stakeholders or people concerned by the topic of the consultation and potentially to publish views on an anonymised basis, under the responsibility of the Head of the Unit Marisa Atienza Morales, Directorate-General for Research and Innovation, acting as the Controller.

As this online service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

2. WHAT PERSONAL INFORMATION DO WE COLLECT AND THROUGH WHICH TECHNICAL MEANS?

Identification Data

The personal data collected and further processed are data necessary for the participation in the consultation, such as name/surname/profession/postal & e-mail addresses/phone number/fax number/title of an organisation/country, of the contributors, including their views on the topics concerned.

Internal participants may, in some cases, be selected through an appropriate sampling in Sysper2 or ComRef. External participants were selected through an appropriate sampling in the Common Research Data Warehouse – Corda. These samplings result in lists compiled by the Controller and forwarded to the external sub-contractor.

The processing operations on personal data linked to the organisation and management of this consultation are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically in Article 5 of TEU, Article 13 TEU and Articles 244-250 TFEU, and in accordance with Article 1 and Article 11 of TEU.

Technical information

Your reply and personal data will be collected through e-mail. This survey is launched by an external company [CSES](#) (= the Processor).

Respondents are invited to respond to the survey through direct email invitations. The lists of respondents for the surveys were compiled using the lists of internal (i.e. EC officials liaising with the ERCEA) and external participants (i.e. beneficiaries in the

ERCEA grants scheme and unsuccessful applicants, external experts contracted by the Agency) provided to the Processor by the Controller. The questionnaire is available in the English language only. The results of the survey will be analysed in aggregate in the report of the Study supporting the 3-year evaluation (2015-2018) of the European Research Council Executive Agency.

All responses to the survey questions and personal data will be collected using an on-line survey tool SurveyMonkey. This tool allows the subscribed organisations to create their own surveys and collect data from respondents. The system is 100% web-based and completely secure. All survey responses collected through SurveyMonkey are secured and encrypted SSL (Secure Sockets Layer)¹. Any personal information and data collected, used and disclosed in the course of using SurveyMonkey will be treated in the manner set out in the [Privacy Statement](#) of SurveyMonkey. Survey data processed by Survey Monkey is protected under the EU-US data shield².

By proceeding with the survey, you indicate your acceptance of this Privacy Policy and consent to the following:

- You consent to the collection, use, disclosure and processing of your personal data in the manner described in the Privacy Policy, including the procedures relating to cookies, IP addresses and log files;
- You consent to sharing your personal data with relevant persons working for service providers who assist SurveyMonkey in provision of their services;
- If you have enabled cookies on your web browser, you consent that cookies will be used as described in the Privacy Policy.

The Excel software will be employed to analyse and visualise the collected data. Analysis will be carried out by CSES.

3. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

The access to all personal data as well as all information collected in the context of this consultation is only granted through UserId/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users are members of the Unit organising the consultation inside the DG RTD, and the members of the research team within CSES. Anonymised and aggregated data will be used in the study report. Data processing by CSES shall be carried out in accordance with the [CSES' data protection, privacy and cookie policy](#).

No personal data is transmitted to parties which are outside the recipients and the legal framework mentioned.

The European Commission will not share personal data with third parties for direct marketing purposes.

¹ https://help.surveymonkey.com/articles/en_US/kb/What-is-the-enhanced-security-option-SSL-encryption

² https://ec.europa.eu/info/law/law-topic/data-protection/data-transfers-outside-eu/eu-us-privacy-shield_en

4. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

The collected personal data and all information related to the above mentioned consultation is stored on a computer of the the Processor, who has to guarantee the data protection and confidentiality required by the Regulation (EC) 45/2001.

5. HOW CAN YOU VERIFY, MODIFY OR DELETE YOUR INFORMATION?

In case you want to verify which personal data is being stored on your behalf by the responsible controller, have it modified, corrected or deleted, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data will remain in the database until the results have been completely analysed and will be rendered anonymous when they have been usefully exploited, and at the latest after 1 year from the end of the consultation

7. CONTACT INFORMATION

In case you wish to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected, or deleted, or if you have questions regarding the consultation, or concerning any information processed in the context of the consultation, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:

CSES

Westering House, 17 Coombe Road, Otford, Kent TN14 5RJ, United Kingdom

Phone +44 1959 525122

E-mail: enquiries@cses.co.uk Manager responsible as CSES' data controller : Mr Jan Smit jsmit@cses.co.uk

8. RECOURSE

Complaints, in case of conflict, can be addressed to the [European Data Protection Supervisor](#).